



BHARAT INSTITUTE OF TECHNOLOGY (BIT)

Approved by AICTE, Pharmacy Council of India and Affiliated to JNTUH.
Sponsored by: CHINTA REDDY MADHUSUDHAN REDDY EDUCATIONAL SOCIETY
Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501510

Date: 12-11-2019

CONSTITUENT COMMITTEE FOR CODE OF CONDUCT

In view of the enhancing quality and impart values and discipline among the students and faculty of the institution a committee by name “Committee for code of conduct” has been constituted on 13-November 2019 by the participation of students and teachers as committee members to supervise the practice of code of conduct in the institute.

SI No	Name of the faculty	Designation and Dept.	Role
1.	Dr. Arifa Begum	Professor Department of Pharmaceutical Chemistry	Chair person
2.	Mrs. Haritha	Associate Professor Department of Pharmacology	Coordinator
3.	Dr. Shibnath	Asst. Professor Dept of Pharmacy practice	Member
4.	Ms. Twila	Asst. Professor Dept of Pharmacy practice	Member
5.	B. Akhil Kumar	Pharm D-IV year	Student Member
6.	K. Kalpana	B. Pharm-III year	Student Member
7.	P. Srividya	M. Pharm-II year	Student Member

Ch. V. V. V.
Principal



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Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501510

Date: 9-12-2019

CIRCULAR

All the committee members of the code of conduct are hereby informed to attend the meeting that will be held in the principal's room (102) on 10th December 2019 at 3 pm to discuss the following agenda

Agenda

- To review the current duties and responsibilities of the employees and students with respect to the code of conduct committee policy

Copy to

1. Notice board
2. Examination branch
3. Office

Ch. V. V.

Principal



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Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501510

Date: 10-12-2019

MINUTES OF MEETING

Members of the code of conduct committee meeting in the principal's room on 10th December, 2019 at 3 pm, discussed and passed suggestions on the following points, meeting headed by the chair person.

Agenda

- To review the current duties and responsibilities of the employees and students with respect to the code of conduct committee policy

Discussion:

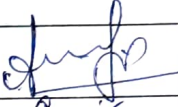

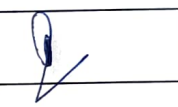
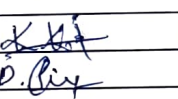


- All the teaching and non teaching staff shall abide to their respective roles, duties and responsibilities as listed in the charter of duties as per the code of conduct Prescribed by BIT when present at the workplace for the systematic functioning of the institute.
- Students of the Bharat must inculcate and acquire the qualities of discipline, social responsibility, humanitarian values, ethics and integrity to promote fame of the institution.
- Students and staff must be far from antisocial activities such as which may spread feeling of hatred or hostility among different religions, castes and communities, must not discriminate anyone on such basis.
- Examination branch members and the staff involved in the examination duties must strictly follow the rules prescribed by the University JNTU Hyderabad.
- Students while attending the examinations must abide by the rules of the examination cell of the institute.

- Hostlers must pay focus to the hostel rules and strictly follow them to avoid any discrepancy, to ensure proper functioning of the hostel.
- Staff and students with an attitude to serve the community, a part from academics will be highly appreciated.
- Staff coordinator and the respective teacher class in charges will carry forward the system with high attention and due respect.
- The committee members will be called for meeting whenever necessary.

Resolution:

Chair person of the meeting, Prof Dr. Arifa Begum approved the agenda points discussed, with the permission of the chair, coordinator of the committee Mrs Haritha assured that the discussed points will be implemented by the students and faculty to enhance their personality and the reputation of the institute.

List of members present at the meeting

Sl No	Name of the faculty	Designation and Dept.	Role	Signature
1.	Dr. Arifa Begum	Principal and professor Department	Chair person	
2.	Mrs. Haritha	Associate Professor Department	Coordinator	
3.	Dr. Shibnath	Asst. Professor Dept	Member	
4.	Ms. Twila	Asst. Professor Dept	Member	
5.	B. Akhil Kumar	Pharm D-V year	Student Member	
6.	K. Kalpana	B. Pharm-IV year	Student Member	
7.	P. Srividya	M. Pharm-II year	Student Member	



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Date: 05-11-2020

RECONSTITUTION OF CODE OF CONDUCT COMMITTEE

In view of the enhancing quality and impart human values and self discipline among the students and faculty of the college "Code of conduct Committee" has been reconstituted on 05-November 2020 by the participation of students and teachers as committee members to monitor the practice of code of conduct in the campus.

SI No	Name of the faculty	Designation and Dept.	Role
1.	Dr. Arifa Begum	Professor Department of Pharmaceutical Chemistry	Chair person
2.	Mrs. Haritha	Associate Professor Department of Pharmacology	Coordinator
3.	Dr. Shibnath	Asst. Professor Dept of Pharmacy practice	Member
4.	Ms. Twila	Asst. Professor Dept of Pharmacy practice	Member
5.	Akhil Kumar	Pharm D-V year	Student Member
6.	K. Kalpana	B. Pharm-IV year	Student Member
7.	K. Harika	M. Pharm-II year	Student Member


Principal



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Date: 4-1-2021

CIRCULAR

All the committee members of the code of conduct are hereby informed to attend the regular meeting that will be held in the principal's room (102) on 5th January 2021 at 3 pm to discuss the following agenda

Agenda

- An Instruction to follow the Covid-19 guidelines as the college reopens.
- To review the presence of code of conduct of students during online classes.
- Examination rules and covid-19 norms in exam halls.

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4. Notice board
5. Examination branch
6. Office


Principal



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Date: 4-1-2021

MINUTES OF MEETING

Members of the code of conduct committee meeting in the principal's room on 5th January, 2021 at 3 pm, discussed and passed suggestions on the following points, meeting headed by the chair person.

Agenda

- An Instruction to follow the Covid-19 guidelines as the college reopens.
- To review the presence of code of conduct of students during online classes.
- Examination rules and covid-19 norms in exam halls.


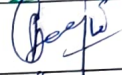



Discussion:

Online classes are the only effective tools due to rapidly prevailing Covid-19 cases, at this instance students and faculty have to follow the new code of conduct and students attitude and behavior must be thoroughly monitored by the teacher during online classes, The pandemic has revolutionized the education system, and has brought new policies and guidelines for academic institutions, as such it has become crucial to follow the instructions issued by UGC, AICTE, PCI and JNTU-Hyd, as JNTU has decided to conduct the pending exams of 2019-20, through offline mode all the students must strictly follow the covid guidelines to protect themselves from the increasing pandemic. TS state Government/JNTU Hyderabad as and when declares the college reopening date. Every member of the institute must take care of their self protection as well of their community's when come to college. The affected must stay at home for a quarantine period of 14 days and must not come to college knowingly or unknowingly.

Resolution:

Chair person of the meeting, Prof Dr. Arifa Begum approved the agenda points discussed, with the permission of the chair, coordinator of the committee Mrs Haritha assured that the Covid-19 issued by the authorities will be strictly implemented in the college premises.

List of members present at the meeting

Sl No	Name of the faculty	Designation and Dept.	Role	Signature
1.	Dr. Arifa Begum	Principal and professor Department	Chair person	
2.	Mrs. Haritha	Associate Professor Department	Coordinator	
3.	Dr. Shibnath	Asst. Professor Dept	Member	
4.	Ms. Twila	Asst. Professor Dept	Member	
5.	Akhil Kumar	Pharm D-V year	Student Member	
6.	K. Kalpana	B. Pharm-IV year	Student Member	
7.	K. Harika	M. Pharm-II year	Student Member	



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Date: 08-11-2021

RECONSTITUTION OF CODE OF CONDUCT COMMITTEE

In view of the enhancing quality and impart human values and self discipline among the students and faculty of the college "Code of conduct Committee" has been reconstituted on 08-November 2021 by the participation of students and teachers as committee members to monitor the practice of code of conduct in the campus.

SI No	Name of the faculty	Designation and Dept.	Role
1.	Dr. Arifa Begum	Professor Department of Pharmaceutical Chemistry	Chair person
2.	Dr. Namrata	Associate Professor Department of Analysis	Coordinator
3.	Dr. Shibnath	Asst. Professor Dept of Pharmacy practice	Member
4.	Ms. Twila	Asst. Professor Dept of Pharmacy practice	Member
5.	B. Sravya	Pharm D- IV year	Student Member
6.	K. Shravan Kumar	B. Pharm-IV year	Student Member
7.	D. Shiva	M. Pharm-II year	Student Member

Principal



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Date: 5-1-2022

CIRCULAR

All the committee members of the code of conduct are hereby informed to attend the regular meeting that will be held in the principal's room (102) on 6th January 2022 at 2.30 pm to discuss the following agenda

Agenda

- Suggesting additional awareness programs to be conducted by the college.
- Any other relevant academic points with the permission of chair.

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Principal



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Date: 6-1-2022

MINUTES OF MEETING

Members of the code of conduct committee meeting in the principal's room on 6th January, 2022 at 2.30 pm, discussed and passed suggestions on the following points, meeting headed by the chair person.

Agenda

- Suggesting additional awareness programs to be conducted by the college.
- Any other relevant academic points with the permission of chair.

Discussion:

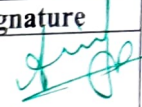



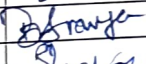
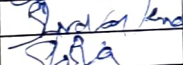

The panel members discussed about the conduction of programs in the institution and designed some programs about the awareness of code of conduct, with the suggestions given by the chair Dr. Arifa Begum.

Discussed about regular duties and errands of the staff and students under the code of conduct committee policy.

Resolution:

Chair person of the meeting, Prof Dr. Arifa Begum approved the agenda points discussed, with the permission of the chair, coordinator of the committee Dr. Namrata assured that the discussed points will be implemented by the staff and students to improve the standards of the institution.

List of members present at the meeting

Sl No	Name of the faculty	Designation and Dept.	Role	Signature
1.	Dr. Arifa Begum	professor Department of Pharmaceutical Chemistry	Chair person	
2.	Dr. Namrata	Associate Professor Department of Pharmaceutical Analysis	Coordinator	
3.	Dr. Shibnath	Asst. Professor Dept of Pharmacy practice	Member	
4.	Ms. Twila	Asst. Professor Dept of Pharmacy practice	Member	
5.	B. Sravya	Pharm D-V year	Student Member	
6.	K. Shravan Kumar	B. Pharm-IV year	Student Member	
7.	D. Shiva	M. Pharm-II year	Student Member	



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Date: 17-08-2023

CIRCULAR

All the committee members of the code of conduct are hereby informed to attend the regular meeting that will be held in the principal's room (102) on 18th August 2023 at 11.00 AM to discuss the following agenda

Agenda

- Suggesting awareness programs by the institute like maintaining punctuality while attending the academic curricular and co-curricular activities.
- To abide to the college discipline rules strictly and practice of professional behavior in the college campus.
- Any other relevant academic points with the permission of chair.

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11. Examination branch
12. Office


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Date: 18-08-2023

MINUTES OF MEETING

Members of the code of conduct committee meeting in the principal's room on 18th August, 2023 at 11.00 AM, discussed and passed suggestions on the following points, meeting headed by the chair person.

Agenda

- Suggesting additional awareness programs by the institute like maintaining punctuality while attending the academic curricular and co-curricular activities.
- To abide to the college discipline rules strictly and practice of professional behavior in the college campus.
- Any other relevant academic points with the permission of chair.

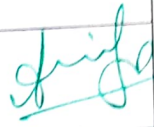
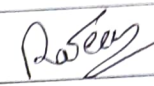

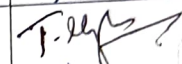
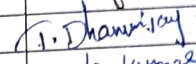
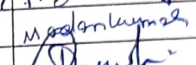
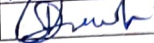
Discussion:

The panel members discussed about the conduction of awareness lectures in the institution and assured that the strict code of conduct will be maintained in the institute, with the suggestions given by the chair Dr. Arifa Begum.

Resolution:

Chair person of the meeting, Prof Dr. Arifa Begum approved the agenda points discussed, with the permission of the chair, coordinator of the committee Dr. Praveen Kumar assured that the discussed points will be implemented by the staff and students to improve the standards of the institution.

List of members present at the meeting

Sl No	Name of the faculty	Designation and Dept.	Role	Signature
1.	Dr. Arifa Begum	Professor, Department of Pharmaceutical Chemistry	Chair person	
2.	Dr. Praveen Kumar N	Associate Professor Department	Coordinator	
3.	Mrs. Twila	Asst. Professor Dept	Member	
4.	Mr. Manoj kumar	Asst. Professor Dept	Member	
5.	T. Dhanunjay	Pharm D-III year	Student Member	
6.	K. Madan	B. Pharm-IV year	Student Member	
7.	S. Ramesh	M. Pharm-I year	Student Member	



BHARAT INSTITUTE OF TECHNOLOGY

Mangalpally, Ibrahimpatnam, R.R. District, PIN-501510

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Date: 15-04-2020

CIRCULAR

All the students and staff are hereby informed to attend an awareness program on “code of conduct” in the seminar hall on 17th April 2020 at 12:30 PM by Dr. Arifa Begum, Associate professor, Bharat Institute of Technology. Here all are instructed to attend the seminar without fail.

Copy to

1. Notice board
2. Examination branch
3. Office

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BHARAT INSTITUTE OF TECHNOLOGY

Mangalpally, Ibrahimpatnam, R.R. District, PIN-501510

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Date: 20-04-2020

Name of the program: Awareness program on Code of Conduct

Resource person: Dr. Arifa Begum, Associate Professor, Bharat Institute of Technology

PROGRAMME REPORT

The code of conduct committee of Bharat Institute of Technology has organized an awareness program on “Code of Conduct” for both students and staff on 17.04.2020 at seminal hall. The program was started by Mrs. Haritha, Coordinator of the committee. The main objective of this program is to create awareness among all the students and staff about the code of conduct in the college premises. The COC chair person Dr. Arifa Begum explained all the rules and regulations of our college and also she strictly guided the students about their discipline and behavior in the campus. The resource person also shared her views on the healthy social relationship with different kind of people in the society. After that the committee coordinator Mrs. Haritha explained the rules and norms prescribed by the institute management those students and staff have to follow. The program was concluded by the proposal of vote of thanks by the Coordinator


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Speech by COC Chair person Dr. Arifa Begum on the Objectives of Code of Conduct

Arifa Begum
PRINCIPAL
Bharat Institute of Technology
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Date: 27-04-2022

CIRCULAR

All the students and staff are hereby informed to attend an awareness program on “Social Responsibilities and Human Values” in the seminar hall on 29th April 2022 at 12:30 PM by Dr. Anuvrat Sharma, R&D Director, Bharat Institute of Technology. Here all are instructed to attend the seminar without fail.

Copy to

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2. Examination branch
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Date: 02-05-2022

Name of the program: Social Responsibilities and Human Values

Resource person: Dr. Anuvrat Sharma, R&D Director, Bharat Institute of Technology

PROGRAMME REPORT

The code of conduct committee of Bharat Institute of Technology has organized an awareness program on “Social Responsibilities and Human Values” on 29.04.2022 at seminal hall. The program was Inaugurated by Dr. Arifa Begum, COC Chairperson, The program was presided by Mrs. Haritha, Coordinator of the committee. The resource person Dr. Anuvrat Sharma, R&D Director, delivered his valuable speech on human values and social responsibilities pertaining to the students and also he suggested some ideas on how to develop ethics as a good human being. He also interacted with good number of students about their individual views and guided them effectively. The program was concluded by the proposal of vote of thanks by the Coordinator.

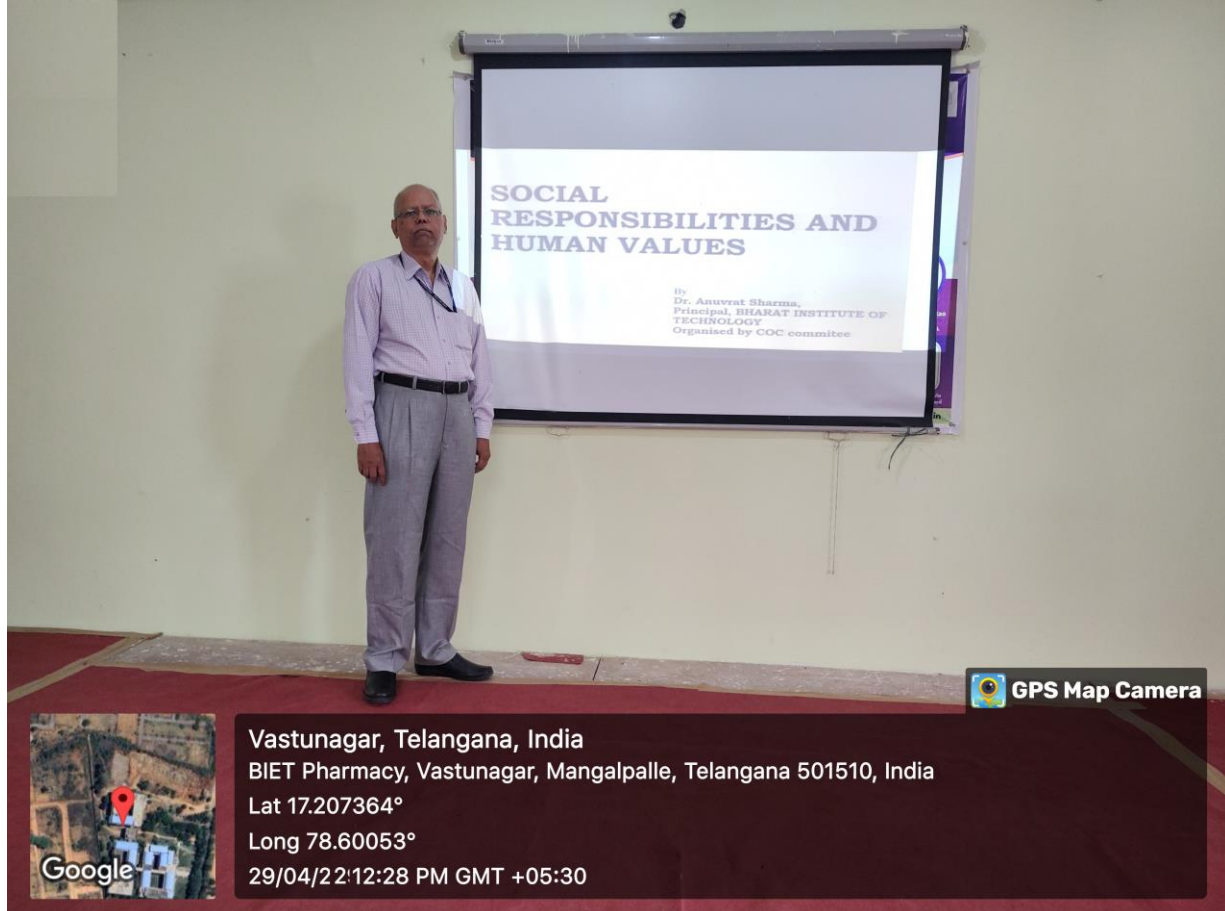

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Speech by R &D director on the topic “Social responsibilities and Human Values”

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